



# J.R. JOHNSON ENGINEERING, INC.

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## Proposal Request For Reserve Study

Association Name \_\_\_\_\_  
Property Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
# of Units/Lots \_\_\_\_\_

Contact Name \_\_\_\_\_  
Company/Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Telephone \_\_\_\_\_  
Fax Number \_\_\_\_\_  
Email \_\_\_\_\_

Year Units Were Built \_\_\_\_\_  
How Many Phases \_\_\_\_\_

Were the Units converted? If yes please provide date of conversion. Date: \_\_\_\_\_

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### MAINTENANCE RESPONSIBILITIES FOR COMMON AREAS

How many Residential Buildings are there? \_\_\_\_\_

How many Common Recreational Buildings are there? \_\_\_\_\_

How many Pools are there? \_\_\_\_\_

Is there Common Pavement (Asphalt/Concrete)? \_\_\_\_\_

Are there Common Roads? \_\_\_\_\_

Is the Association responsible for building exteriors? \_\_\_\_\_

How many Spas are there? \_\_\_\_\_

How many Common Halls or Rooms are there? \_\_\_\_\_

How many Tennis Courts are there? \_\_\_\_\_

Is there a Security Gate System? \_\_\_\_\_

How many Elevators are there? \_\_\_\_\_

Are there Common Fences? \_\_\_\_\_

Are there Common Patios/Balconies? \_\_\_\_\_

Is there Common Furniture? \_\_\_\_\_

Are there Common Hot Water Tanks or Boilers? \_\_\_\_\_

Are there Common HVAC Units? \_\_\_\_\_

Are there Common Appliances? \_\_\_\_\_

Style of Condominium Complex (i.e. apartment, townhouse or high rise style) \_\_\_\_\_

Other Common Items To Be Noted. \_\_\_\_\_

Date Proposal Requested By \_\_\_\_\_